

DRAFT

Minutes of the meeting of the
Surrey HEATH LOCAL COMMITTEE
held at 6.00 pm on 12 April 2018
at Bisley CofE Primary School, Hawthorn Way, GU24 9DF.

Surrey County Council Members:

- * Mr Bill Chapman (Chairman)
- * Ms Charlotte Morley (Vice-Chairman)
- * Mr Paul Deach
- * Mr Mike Goodman
- * Mr Edward Hawkins
- * Mr David Mansfield

Borough / District Members:

- * Borough Councillor Vivienne Chapman
- * Borough Councillor Josephine Hawkins
- * Borough Councillor Paul Ilnicki
- Borough Councillor Rebecca Jennings-Evans
- * Borough Councillor Pat Tedder
- * Borough Councillor Valerie White

* In attendance

OPEN FORUM

Questions and responses from the informal open forum session are attached as Annex A.

1/18 APOLOGIES FOR ABSENCE [Item 1]

Apologies were received from Mr Bill Chapman and Cllr Rebecca Jennings-Evans.

2/18 MINUTES OF THE LAST MEETING [Item 2]

The minutes from the previous meeting on 30 November 2017 were agreed as a true record and signed by the Chairman.

3/18 DECLARATIONS OF INTEREST [Item 3]

There were none.

4/18 PETITIONS [Item 4]

Two petitions were received. An officer comment was provided at the meeting to one petition, whereas the other was deferred to the meeting on 14 June 2018.

5/18 PETITION: PARKING OUTSIDE THE SHOP, 207 GUILDFORD ROAD, LIGHTWATER [Item 4a]

Declarations of interest: None

Officers attending: Jack Roberts, Engineer, Parking Strategy & implementation team, SCC

Petitions, Public Question, Statements: The lead petitioner, Mrs Murukathash addressed the committee, detailing that the double yellow lines added to the road outside her shop in November 2017 had caused her and her husband great financial losses since their introduction, as her customers now had a limited area with which to park. She stated they would have liked 2 parking bays with a 30 minute waiting time to be installed on one side of Guildford Road.

Key points from the discussion:

The Parking Engineer stated that in order to have time restricted parking bays there must already be bays in place, which there are not, and having looked at the road in detail there was only space to allow for one bay. Given the time and cost implications of this it wouldn't have been a viable option.

The double yellow lines along Guildford Road, Lightwater were added for safety reasons, as at the junction with Macdonald road there have been a number of issues with buses turning and parked cars in the past obstructing these movements.

The local members for Lightwater suggested to get together with Mrs Murukathash, her husband and any other residents to discuss such issues in preparation for the 2019 review.

Resolution:

The Surrey Heath Local Committee agreed to note the officers response.

6/18 PETITION: TRAFFIC CALMING ON KINGS RIDE, CAMBERLEY [Item 4b]

The petition was deferred to the next meeting of the Surrey Heath Local Committee on 14 June 2018.

7/18 WRITTEN PUBLIC QUESTIONS [Item 5]

Four questions were received in preparation for this meeting. The written questions and responses to the first three questions were provided as part of

the agenda papers and the fourth question and response was provided as part of the supplementary papers.

Each questioner has the opportunity to ask one supplementary question.

No supplementary question was received for questions two and four from West End Parish Council or question one from anonymous.

A representative from Bisley Resident's Association was in attendance to ask a supplementary question on behalf of the questioner, Mr Norman Holden.

Supplementary question:

In relation to the 30mph sign being moved to a position behind the blind bend on Church Lane. It should be moved further, past the church and up to the Surrey Heath sign. When will the work be taking place?

Response: The location of the sign will be checked with the traffic engineer. The Highways Update report indicates the work will be carried out on 2018/19.

8/18 WRITTEN MEMBER QUESTIONS [Item 6]

None were received.

9/18 CABINET MEMBER FOR HIGHWAYS - UPDATE [Item 8]

Declarations of Interest: None

Officers attending: Colin Kemp, Surrey County Council Cabinet Member for Highways

Petitions, Public Questions, Statements: None

Colin Kemp attended the meeting to update the committee on his vision for the year ahead in his Cabinet Member role. This update followed his previous visit to the committee back in October 2017.

Key points from the discussion:

Surrey County Council have borrowed an extra £5million to react to the damage caused in the winter. The Cabinet Member was keen to work locally with members and residents to help identify the local priorities.

The local priorities and future schemes for consideration list (annex 3) are to be displayed on the website and refreshed quarterly to keep everyone up to date on the progress of schemes.

The Cabinet Member noted that there was an ongoing issue with an increasing number of potholes, one of the reasons being the recent bad weather. In March 2017, 2,800 potholes were reported compared to 8,300 in March 2018. To address this, scheduled non-essential works had been

postponed to fix these potholes, and the contractor Kier had increased the number of crews operating in Surrey from 8/12 to 25, pulling in 4 or 5 crews from other areas to assist.

The cabinet member noted it was essential that any faults are reported, the easiest way is through the 'report it' button on the Surrey County Council website. The fault is then added to the list to fix.

A question was raised by members in relation to pot holes and how residents make claims for burst tyres or damaged alloy wheels. It was confirmed this information could all be found on the SCC website but that there was no liability until the defect had been reported. Claims were all managed with the contractors and through their insurance.

The Surrey Heath Local Committee thanked the Cabinet Member for his update and useful information he had provided not only for them but for the attending members of the public.

10/18 HIGHWAYS UPDATE REPORT [Item 9]

Declarations of interest: None

Officers attending: Andrew Milne, Area Highways Manager

Petitions, Public Questions, Statements: none

The Area Highways Manager introduced the report. Asking members to note their decisions tonight were regarding the implementation of footway/cycleway along the A30 and the advertising of a Traffic Regulation Order (TRO) in Bagshot.

Key points from the discussion:

It was noted that the revenue budget for 2018/19 had been significantly increased from £40k to £168k and this increase in highway funds had come from the 1% council tax increase. The Area Highways Manager added that each county member would also have a highways fund of £7.5k to spend on highways projects of local importance in their division.

Members noted they would like the opportunity to review the priority list as since being put in place, membership of the committee had changed and so had priorities. It was noted that this item was on the forward plan for an informal meeting, scheduled for later this year.

Resolution

The Local Committee (Surrey Heath) agreed:

- i) to the dedication of the footway along the southern side of the A30 London Road (Bagshot) between The Maultway (B3015) and Bagshot High Street (B3029) as shared use footway/cycleway as detailed in the plan attached as Annex A.

- ii) that a notice is advertised in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to prohibit motor vehicles from the section of The Square, Bagshot (B3029) shown in Annex B.
- iii) that any objections to the Traffic Regulation Order should be considered and resolved by the Area Team Manager for Highways in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member, and that this issue only be returned to Committee if any objections prove insurmountable.
- iv) that the Order be made once any objections have been considered and resolved.
- v) that £5,000 is allocated from the 2018/19 revenue budget towards the Parking Team to support the implementation of the higher than usual number of changes proposed within the latest Parking Review.

Reason for decisions:

The above decisions were made to enable progression of all highway related schemes and works.

11/18 ANNUAL PARKING REVIEW [Item 7]

Declarations of interest: None

Officers attending: Jack Roberts, Engineer, Parking Strategy & Implementation Team, SCC

Petitions, Public Questions, Statements: none

The Parking Engineer introduced the report, stating there had been 140 amendments to consider in this review. All proposed amendments were detailed in the report and the attached annexes. The committee were being asked to agree these amendments for advertisement for implementation later this year.

Key points from the discussion:

Members asked whether there were any amendments, where only the timing of the restriction was being altered and therefore just the signage would be changing. When this happened previously in Surrey Heath it caught many people out. This time around could the signage be improved to more easily notify residents of the change. The Parking Engineer confirmed that the borough council would work to help improve signage to show clearly there was a change in restriction.

A point was raised over why a disabled bay had been proposed on High Street, Chobham. The Parking Engineer confirmed it had been in consultation with the SCC divisional member who commented that such amendment had been brought to the committee's attention during the last parking review. The entrance to the Sun Inn had changed and to satisfy safety regulations there needed to be one in Chobham.

It was requested that in the next review the roads surrounding Frimley Park Hospital be looked at as many of the roads are impassable for residents because of such parking.

Members asked when the recommendations would be implemented on the ground, should the recommendations be agreed by the committee and no objections are made or maintained following the advertisement. The Parking Engineer confirmed that due to the postponement of the meeting from March to April, it was likely that the advertisement would take place in Summer 2018 with the implementation in Autumn/Winter 2018.

Resolution:

The Local Committee (Surrey Heath) agreed:

- i) the proposed amendments to on-street parking restrictions in Surrey Heath as described in the report and shown in detail on drawings in annexes A-E.
- ii) the local committee allocated funding as detailed in paragraph 5.1 of this report to proceed with the introduction of the parking amendments.
- iii) the intention of the county council to make an order under the relevant parts of the road Traffic Regulation Act 1984 to impose the waiting and on street parking restrictions in Surrey Heath as shown on the drawings in annex A are advertised and that if no objections are maintained, the orders are made.
- iv) if there are unresolved objections, they will be dealt with in accordance with the county council's scheme of delegation by the parking strategy and implementation team manager, in consultation with the chairman/vice chairman of this committee and the appropriate county councillor. An additional member may be invited for comment.

Reason for decisions:

The above decisions were made so that the waiting restrictions are implemented as detailed in Annexes A-E. They will make a positive impact towards:

- Road safety
- Access for emergency vehicles
- Access for refuse vehicles
- Easing traffic congestion
- Better regulated parking
- Better enforcement
- Better compliance

12/18 TRADING STANDARDS ANNUAL REPORT [Item 10]

Declarations of interest: None

Officers attending: Tim Tusler, Senior Trading Standards Officer, Buckinghamshire and Surrey Trading Standards

Petitions, Public Questions, Statements: none

[Cllr Pat Tedder left the meeting at 7.35pm]

The Trading Standards Officer introduced the report, noting that Trading Standards had some great things to report from the past 12 months in particular the cracking down of trading scams.

Key points from the discussion:

The committee commended the work that Trading Standards was doing and highlighted that the sophistication of scams was ever increasing. Several members stated that they followed the Trading Standards social media accounts and suggested, that although these accounts were good, that maybe more could be done to publicise some of the commonly occurring scams to make residents more aware.

Members fully supported the use of the TrueCall care systems to stop nuisance and scam phone calls, particularly in the vulnerable. Several members commented that they had one themselves and found them to be very useful. The Trading Standards Officer noted that vulnerable residents could be nominated to be loaned one free of charge.

The Surrey Heath Committee thanked the Trading Standards Officer for his insightful report and invited him to return next year with the 2018 annual report.

13/18 EARLY HELP PRIORITIES FOR SURREY HEATH [Item 11]

Declarations of interest: None

Officers attending: Gavin Kitchen, Family Services Manager (Surrey Heath), SCC

Petitions, Public Questions, Statements: none

The Family Services Manger introduced the report, noting that Early Help was not to be confused with Early Years and the Early Help offer was for those aged 0-19 and up to 25 years for Special Educational Needs and Disability (SEND).

Key points from the discussion:

In 2017 Family Services brought together a number of programmes and teams including youth and children's centres to create Surrey Family Services and Early Help has been progressing since then with the first advisory board taking place in Surrey Heath in October 2017.

It was noted that the aim across the service was to improve communication between the services in order to improve the offer that was being made.

In Surrey Heath, three Family Partnership Areas had been established, where an area was to serve as a network for people and not a building. It was pointed out these areas and Early Help had no relation to children's centres and was not indicative that each area would have one main children's centre.

Resolution:

The Surrey Heath Local Committee agreed to make endorsements to the Early Help Advisory Board for appointment in 2018/19, to be agreed at the next Surrey Heath Local Committee meeting in June 2018.

Reason for decision:

The above decision was made to enable Local Members to be informed about the proposals that have been developed in partnership for the early help system in Surrey.

14/18 DECISION TRACKER [Item 12]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer

Petitions, Public Questions, Statements: None

The Surrey Heath Local Committee were asked to note the decision tracker, agreeing to remove any item that was closed and had been completed. They should have also noted that a closed item did not necessarily mean a complete item. Some items had been closed as no further progress was possible at that time.

Resolution:

The Surrey Heath Local Committee agreed to remove the action to advertise the revocation of the 25T structural weight limit on Woodlands Lane, Windlesham.

Reason for decision

The above decision was made as the revocation had been advertised and no further action was required.

15/18 FORWARD PLAN [Item 13]

Declarations of Interest: None

Officers attending: Jess Edmundson, Partnership Committee Officer

Petitions, Public Questions, Statements: None

The Committee received a report on the forward plan and was asked to comment on the items that are currently anticipated would be received.

Resolution

The Surrey Heath Local Committee agreed the items proposed for the next meeting on 14 June 2018.

Meeting ended at: 8.15 pm

Chairman

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Annex A

Surrey Heath Local Area Committee
12 April 2018
Open Public Question Time

Question 1:

Please can you better improve the publicity of these meetings?

Response from Charlotte Morley: Absolutely. We will add this to our list of actions and look at ways we can improve this.

Question 2: Trefor Hogg, Old Dean

What is the schedule for the resurfacing works of Kingston Road and Caesars Camp Road, Old Dean?

Response from Colin Kemp: These roads are on the winter damage list and local priorities will be considered. In order to carry out these essential winter damaged works, some resource from non-essential works has had to been diverted. Please bear with us on this.

Question 3:

The old school house in Bisley is currently only used by Bisley Parish Council, Surrey County Council are paying to maintain it for minimal use. Why is that?

Response from Charlotte Morley: Please could you leave your details and as the Cabinet Associate for Property I will get you a full written response.

Question 4: Residents of Bullhousen Farm, Bisley

We live at Bullhousen Farm; where my husband was born and rear beef cattle. Our farmland borders Bisley Camp. During this time we have had no issues with the camp but in recent years the noise and intensity of the shooting has increased. This has caused us considerable distress and interfered with the enjoyment of our property and carrying out our daily work. We ask the committee for clarification and assessment on the following points:

1. The increased commercialisation of the National Rifle Association (NRA) has effectively caused the membership to compress their shooting into the weekend.
2. Lack of time restrictions on shooting during the year
3. Lack of planning control and enforcement by Guildford Borough Council
4. Environmental effects of shot landing on a SSI site and accumulating in the Bourne river
5. Safety risk to us monitoring animals and horse riders using the bridleway by the camp as the noise of shooting is loud and unpredictable.

Response from David Mansfield: We will provide you with a written response to your question in consultation with Guildford Borough Council.

Response from Vivienne Chapman: This was raised, with regards to the environmental impacts, recently at Surrey Heath Borough Council. The Environment Department are looking in to it.

Question 5: Mrs Loney, Lucas Green Road

I brought a petition to the Surrey Heath Local Committee meeting in June 2016 and after all this time the decisions that were agreed have still not been undertaken, as Transport, Development and Planning (TDP) refuse to meet.

Response from Andrew Milne: I will check with the Surrey Heath traffic engineer on this and also with TDP on the position.

Response from Charlotte Morley: We will add this to the decision tracker to ensure it gets picked up and progressed.

Question 6: Graham Alleway, West End Parish Council

I'd like to ask about the conditions of the footpaths in West End. What is the statutory time for inspecting them and when and how are these inspections carried out?

Response from Andrew Milne: Highways do frequently inspect the footpaths but it depends on the frequency of use of a particular path. If you let me know the particular road I can have a look and report back.

Question 7: Murray Rowlands

There are many roads around where the road surface had completed broken up. Patching work is being carried out rather than resurfacing the whole thing. Why is this being done?

Response from Colin Kemp: The contractors have a very difficult job and in all honesty there just isn't enough money to resurface full lengths of road so the patching is a way for us to make our money go further.

Question 8: Caroline Atkins

I would like to ask the members whether they are able to support their local children's centres by questioning the proposed reduction in funding to Surrey's Children's Centres, which are a valuable early intervention service. I have submitted a more in depth question and background information.

Response from Charlotte Morley: We will provide you with a full written response to your question.

Question 9: Cyril Pavey

Would the committee please report progress on these issues related to A30, Camberley?

1. Reducing speed limit to 30 mph
2. Extend to which the changes to the bus lane will improve safety at the junction with The Avenue
3. The possibility of installing traffic signals at that junction
4. The Bracebridge link scheme
5. The petition from residents of The Avenue seeking traffic calming

Response from Mike Goodman: All those matters will be addressed at a meeting of the SCC Cabinet in May

Question 10:

Regarding the double yellow lines in Station Road, Bagshot. What is the plan for cars that have been displaced and for residents living in these surrounding roads? Has any consideration been given to the root cause of the problem?

Response from Mike Goodman: The station car park is looking to be extended but only if there is a business case to do so. The problems with displacement is never easy but restrictions are put in place to improve the safety.

Response from Andrew Milne: Network Rail are currently being petitioned to provide more of a provision.

Question 11: Angela Oakley, Kings Road, West End

As you well know planning permission has been given for 150 houses off Kings Road, an unadopted road. The road has no drainage, traffic calming or road surface! It should not be the responsibility of the residents to fix these problems. How are you going to support the residents?

Response from David Mansfield: There was an opportunity given to residents by the developers to tarmac the road. Residents didn't all agree to these as some felt it could lead to a rat run and therefore because of not being agreement nothing was done. I am happy to meet with you outside this meeting to discuss matters further.

Question 12: Nigel Jeffries:

The traffic along the A30 by Waitrose is often backed up for half a mile and for a long period of time. Can the traffic lights at this junction not be rephrased? What progress is being made on this?

Response from Mike Goodman: I had a site visit 5-6 weeks ago to recheck everything. Improvements were made to the rephrasing in April 2017. We are doing lots of work re-evaluating and monitoring the traffic but the main problem seems to be with the sheer volume of traffic using the road.

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